Mississippi Gulf Coast Metropolitan Planning Organization's

# COMPLETE STREETS POLICY

#### **ADOPTED SEPTEMER 2015**

Designing and building roads that meet the needs of all road users, including pedestrians, bicyclists, users of mass transit, people with disabilities, older adults and young children, motorists, freight providers, emergency responders, and adjacent land users.

# TABLE OF CONTENTS

Purpose	1
Highlights	2
Policy	3
Process	4
Exemption	4
Bicycle Facility Matrix	5
Urban Planning Area	6
Two-lane Roadway Cross Sections	7
Three-lane Roadway Cross Sections	11
Four-lane Roadway Cross Sections	15

### Purpose

The scope of the metropolitan planning process includes direction to increase the safety of the transportation system for motorized and non-motorized users. This requires that the MPO should plan, prioritize, promote and implement measures to accomplish this goal. We believe one way to realize this is through a MPO Complete Streets policy. Using the Complete Streets concept, we are working to change the paradigm from "moving cars quickly" to "providing safe mobility for all modes." On September 24, 2015 the Transportation Policy Committee of the Mississippi Gulf Coast MPO adopted a Complete Streets policy for the region.

We believe the adopted approach is be suited to making our roadways safe and accessible for bicycles and pedestrians, while also being realistic and reasonable to implement. The policy includes specific measures to make our roadways more suitable for bicycles and pedestrians. We understand that while the final approval of the roadway designs to achieve the desired outcomes lies with the traffic engineers, being the licensed professionals charged with safe and efficient operation of the transportation system. Therefore, MPO staff treads lightly in getting too specific regarding street design. However, this policy is used to provide direction to the design engineers and other decision-makers as to what, at a minimum, shall be required to help achieve safe mobility for all roadway users.

This policy includes firm, but reasonable, language that requires both new and reconstruction roadway projects utilizing federal transportation funds on the Mississippi Gulf Coast, to include measures to accommodate bicycles, pedestrians and transit to the extent possible.

Toward making our streets more accessible and safe for all users, we present the MPO's Complete Streets policy.

### Highlights

#### WHAT IS THE PURPOSE OF THIS POLICY?

To make all roadways in the urban area "suitable" for bicycle and pedestrian travel.

#### HOW IS THIS POLICY APPLIED?

To all Federal Highway Administration (FHWA) funded roadway construction and reconstruction projects in the Mississippi Gulf Coast MPO's urban planning area.

#### WHAT IS MEANT BY "SUITABLE" FOR BICYCLE AND PEDESTRIAN TRAVEL?

Based on traffic volume and speed, the *Bicycle Facility Guidance Matrix* indicates which bicycle amenity should be included on a roadway to make it suitable for bicycle travel.

#### WHAT DOES THIS POLICY REQUIRE?

The inclusion of paved shoulders, bicycle lanes, or a multiuse path on all roadway construction projects unless "shared lanes" are warranted. Sidewalks are also required.

#### ARE THERE ANY EXEPMTIONS TO THE APPLICATION OF THIS POLICY?

Yes. If the costs of inclusion of amenities for bicycle and pedestrian are extremely disproportional to the total cost of the project, then the project could be exempt from the requirements.

### **Policy**

#### **APPLICABILITY**

The Complete Streets policy applies to all of the following projects:

- 1. New construction and reconstruction of roadways/bridges within the Mississippi Gulf Coast Metropolitan Planning Organization's urban planning area that will use Federal Highway Administration (FHWA) funds for any phase of project implementation, including planning, design, right-of-way acquisition, construction, or construction engineering.
- 2. Roadway/bridge projects included in the TIP after the adoption of the Complete Streets policy and are not past the preliminary design phase or more than 30% complete with design at the time this policy is adopted.

#### REQUIREMENTS

- 1. Roadway projects should make use of the bicycle facility guidance matrix attached below to make a determination of which of the following bicycle amenities should be included in a roadway's cross-section:
- A minimum 8-ft (10-ft preferred) multiuse path on one side of the roadway/bridge to accommodate 2-way bicycle traffic and pedestrian users simultaneously, or
- Minimum 3-ft paved shoulders on each side of the road where curbs are present, or
- Minimum 4-ft paved shoulders on each side of the road where curbs are absent, or
- Minimum 5-ft bike lanes on each side of the road, or
- If roadway's traffic volume and speed fall within the threshold of "shared lanes", shared lane signage and/or pavement markings can be used.

#### And,

- An existing or new continuous 5-ft sidewalk on both sides of the roadway/bridge, or
- An existing or new continuous 5-ft sidewalk on one side of the roadway/bridge, or
- If a multiuse path will be present on one side of the road, then a 5-ft sidewalk is preferred on the other side of the roadway/bridge, but not required.
- 2. If the project area has planned or currently includes fixed transit routes, applicant must request comments from Coast Transit Authority (CTA).

#### **Process**

#### CALL FOR PROJECTS

At the beginning of each Transportation Improvement Program (TIP) update and amendment process, the Mississippi Gulf Coast MPO shall issue a call for projects for any roadway project that seeks to use federal funding and to be programmed in the TIP. In addition to the existing requirements for project applications, the LPA shall indicate the intent for the project to be Complete Streets compliant or to seek a Complete Streets exemption.

#### PROJECT REVIEW AND APPROVAL

Project descriptions will be reviewed by MPO staff prior to being submitted to the Technical Coordinating Committee and Transportation Policy Committee for their consideration to adopt into the TIP. MPO staff shall certify by that relevant projects are Complete Streets compliant unless a project receives an exemption under certain circumstances.

### Exemption

#### COMPLETE STREETS POLICY EXEMPTION

MPO staff may certify that a roadway project is exempt from the requirements listed in II.B.1 above if any of the following conditions are met:

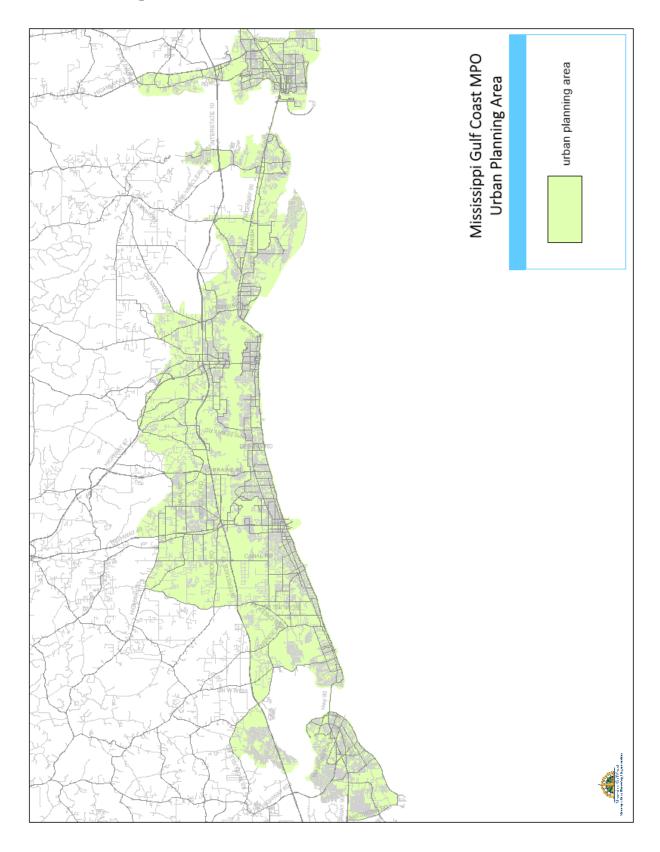
- 1. The project consists of ordinary maintenance activities designed to keep assets in serviceable condition (e.g. mowing, cleaning, sweeping, spot repair, and regular or seasonal maintenance).
- 2. The project involves a roadway that bicyclists and pedestrians are prohibited by law from using.
- 3. There are extreme topographic or natural feature constraints.
- 4. A reasonable and equivalent alternative already exists for certain users or is programmed in the TIP as a separate project.
- 5. The costs of including accommodations for bicyclists and pedestrians can be demonstrated by the applicant agency to be greatly disproportional to the projected benefits from their inclusion, or to result in disproportional harm from foregone infrastructure projects.
- 6. Where the LPA's governing board issues a documented exception concluding that application of complete streets requirements presented here are inappropriate because it would be contrary to public benefits or safety.
- 7. The project is on a roadway outside of the MPO's urbanized planning area.
- 8. The project area is determined by a documented process by MPO staff not to have or expect to have bicycle and pedestrian traffic due to its proximity to existing or future land use generators for non-motorized traffic.

## Bicycle Facility Guidance Matrix

	18000							
	17000							
	16000							
	15000							
	14000							
	13000							
Ē	12000							
(AAD	11000							
ıffic (	10000							
Average Annual Daily Traffic (AADT)	9000							
	8000							
	7000							
e An	6000							
erag	5000							
¥	4000							
	3000							
	2000							
	1000							
		15	20	25	30	35	40	45
	Posted Speed (MPH)							

Shared lane
Paved shoulder
Bike lane
Separated path

### **Urban Planning Area**



#### **Contact Information**

Gulf Regional Planning Commission 1635 Popps Ferry Road Biloxi, MS 39532 228-864-1167 www.grpc.com

NON-DISCRIMINATION NOTIFICATION: GRPC prohibits discrimination in all of its programs, services and activities. Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or other protected status. Persons who require assistance under the Americans with Disabilities Act should contact the MPO at 228-864-1167 or by email to contactus@grpc.com with any requests, questions or comments.

NOTATION OF FINANCIAL ASSISTANCE: This document was prepared and published by Gulf Regional Planning Commission, the Mississippi Gulf Coast Metropolitan Planning Organization (MPO), in cooperation with or with financial assistance from the United States Department of Transportation (USDOT), the Federal Transit Administration (FTA), the Federal Highway Administration (FHWA) and the Mississippi Department of Transportation (MDOT). Assistance notwithstanding, the contents of this document do not necessarily reflect the official view or policies of the funding agencies. . It was prepared as tasked in the Mississippi Gulf Coast MPO's FY 2015-2016 Unified Planning Work Program Task A.1.3

